

*University of Missouri*  
Panhellenic Association

# **BYLAWS**

Approved February 23, 2018

# **Article I – Name**

The name of this organization shall be the University of Missouri Panhellenic Association.

# **Article II – Object**

The object of the Panhellenic Association shall be to develop and maintain sorority life and inter-sorority relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship as basic to intellectual development.
3. Cooperate with member women' sororities and the University administration to maintain high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, policies and best practices.
5. Act in accordance with such rules and policies established by Panhellenic Association, as to not violate the sovereignty, rights and privileges of member sororities.

# **Article III – Membership**

## **Section 1: Membership Classes**

There shall be three classes of membership: regular, provisional, and associate.

### **A. Regular Membership**

The regular membership of the University of Missouri Panhellenic Association shall be composed of all the NPC sororities at The University of Missouri. Regular members of the College Panhellenic Association shall pay dues as determined by

the College Panhellenic Association. Each Regular member shall have a voice and one vote on all matters.

#### B. Provisional membership

The provisional membership of the University of Missouri Panhellenic Association shall be composed of all colonies of NPC sororities at the University of Missouri. Provisional members shall pay no dues and shall have a voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.

#### C. Associate Membership

Local sororities or national or regional non-NPC member groups may apply for associate membership of The University of Missouri Panhellenic Association. The Panhellenic Delegation shall determine the membership eligibility requirements and the process for submitting an application and approval of the application. Associate members shall pay dues as determined by the Panhellenic Delegation. An associate member shall have a voice and one vote on all matters except extension related matters and, if they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by majority vote of the Panhellenic Association Delegation. An associate member shall not be entitled to vote on the question of its expulsion.

## **Section 2: Privileges and Responsibilities of Membership**

#### A. Duty of Compliance

All members, without regard to membership class, shall comply with the NPC Unanimous Agreements and be subject to these the University of Missouri Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt unless otherwise prescribed in these bylaws. Any rules adopted by the Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

#### B. Membership Rights

Membership and participation shall be free from discrimination based on race, color, religion, national origin, ancestry, age, sexual orientation, or disability.

# Article IV – Officers and Duties

**Section 1:** The officers of the University of Missouri Panhellenic Association shall include:

- President
- Vice President of Risk Management
- Vice President of Programming and Outreach
- Vice President of Recruitment External
- Vice President of Recruitment Internal
- Vice President of Finance and Records
- Vice President of Philanthropy and Service
- Vice President of Member Education
- Vice President of Public Relations

## **Section 2: Eligibility**

Eligibility to serve as an officer shall depend on the class of membership:

- A. Regular Membership. Members from the women’s sororities holding regular membership in the University of Missouri Panhellenic Association shall be eligible to serve as an officer. Officers will not be permitted to serve on any Steering Committees or activities that may be perceived as a conflict of interest while serving their term on Panhellenic Executive Board that could be considered as a conflict of interest as voted on by a Panhellenic member group.
- B. Provisional Membership. Members from women’s sororities holding provisional membership in the University of Missouri Panhellenic Association shall not be eligible to serve as an officer.
- C. Associate Membership. Members from women’s sororities holding associate membership in the University of Missouri Panhellenic Association shall not be eligible to serve as an officer.

## **Section 3: Selection of Officers**

The offices of President, Vice President of Risk Management, Vice President of Programming and Outreach, Vice President of Recruitment External, Vice President of Recruitment Internal, Vice President of Finance and Records, Vice President of Philanthropy and Service, Vice President of Member Education, and Vice President of Public Relations, of The University of Missouri Panhellenic Association shall be elected by ballot, except if there is only one nominee for an office that nominee shall be declared elected.

#### **Section 4: Office Holding Limitations**

No more than two members from the same women's sorority shall hold office during the same term. There may not be any women of the same affiliation as the University of Missouri Panhellenic Executive Board President for that term.

Members running for office must:

- Have a cumulative grade point average of 2.75
- Be an active member in good standing with her chapter and with the University of Missouri
- Have been an initiated member of her chapter for at least one year

#### **Section 5: Nomination and Election Procedure**

##### **A. Application process**

1. Applications for Panhellenic Executive Board positions will be available at least three weeks prior to the stated election date.
2. Applications, including platforms and all other relevant documents, shall be due to the current Executive Board ten working days prior to the election.
3. Candidate application packets will be made available to Chapter Presidents, delegates and Chapter Executive Boards at least one business week prior to stated elections.

##### **B. Election Procedures**

1. The current Panhellenic President presides over the elections.
2. Only current chapter presidents, chapter delegates, the Panhellenic Advisor and the Executive Board will be allowed to participate in the election process. Each candidate running for a position is only allowed in the room during their speech. Each chapter will receive one vote. If the president or delegate cannot attend elections, or is running for a Panhellenic executive position and therefore unable to vote, chapters may send another qualified representative (executive officer or chairwoman) in her place.
3. Elections will occur in the order of chain of command. The first vote will be for President, then Vice President of Risk Management, then Vice President of

Programming and Outreach, then Vice President of Recruitment External, then Vice President of Recruitment Internal, then Vice President of Finance and Records, then Vice President of Philanthropy and Service, then Vice President of Member Education, then Vice President of Public Relations

4. A candidate may speak for more than one office if desired.
5. Each candidate will be allowed a three-minute speech.
6. The member of the Executive Board will ask each candidate running for her position 2-3 identical questions. Questions from the audience may then be allowed for a total of two minutes.
7. The candidates will speak one at a time and may not be in the room during any other part of the election process except during their speech. After each candidate has left the room, there will be two minutes for guided discussion amongst the chapter representatives and the Panhellenic Executive Board.
8. After all of the candidates for all nine positions have spoken, the Panhellenic President will begin the voting process. Individual voting will take place for each position in descending order of chain of command candidates will be automatically placed for election in their first choice position, but will have the opportunity to be nominated in any of the other positions they were willing to accept.
9. Starting with the position of President, the established candidates will be announced. Each candidate is an established candidate in their first choice position stated in their application.
10. After the established candidates are announced the floor will be opened for nominations. A candidate may only be nominated for a position if they have indicated on their application that they would accept that position. Any chapter has the right to nominate only one candidate per position. The Panhellenic Executive Board does not have the ability to nominate. The nominator will have the opportunity to state their reasoning for nominating that candidate for thirty seconds following their nomination. All nominations will be automatically entered into eligibility for the specified position.
11. After the Panhellenic President has closed the floor for nominations, a paper vote will take place including one vote per chapter and no votes from the Panhellenic Executive Board.
12. Panhellenic President and the Vice President of Finance and Records will then tally the votes. After tallying, the position elect will be announced and the same procedure will be repeated for each position until the Panhellenic Executive Board-elect is reached.

## **Section 6: Term**

The officers shall serve for a term of one year or until the successors are elected. The term of office will begin when elected.

## **Section 7: Removal**

Any officer may be removed for cause by two-thirds of the Panhellenic Executive Board and/or Delegation.

## **Section 8: Vacancies**

Vacancies shall be filled in the same manner of selection as provided in Section 3 of this Article.

## **Section 9: Duties of Officers**

A. The President shall:

- Preside at all meetings of the Panhellenic Delegation
- Preside at all meetings of the Executive Board
- Communicate regularly with the Panhellenic advisor
- Communicate regularly with the NPC area advisor
- Assist and be a resource to Panhellenic Association with anything they need help with
- Assist and be a resource to Panhellenic Chapter Presidents with anything they need help with
- Work with Vice President of Finance and Records to oversee and run Panhellenic elections
- Serve as ex-officio member of all Panhellenic Association committees, except the judicial board and Alumnae Advisory Council
- Be familiar with the NPC Manual of Information and all governing documents of this association
- Ensure that the NPC annual report is completed
- Maintain current copies of the following: The University of Missouri Panhellenic Association bylaws and standing rules, the Panhellenic Association budget, contracts executed on behalf of the Panhellenic Association, correspondence and materials received from the NPC area advisor, all College Panhellenic reports of NPC; and other pertinent materials
- Perform all other duties assigned

B. The Vice President of Risk Management shall:

- Perform the duties for the president in her absence
- Maintain and enforce the Alcoholic Event Policy
- Oversee the Judicial Board
- Coordinate the registration of alcoholic socials
- Oversee meetings of the Chapter Social Chairs and Chapter Risk Management Chairs
- Communicate regularly with Chapter officers on national risk management events and movements, policy changes and refinements at the University of Missouri
- Educate the Panhellenic Association on risk management issues

- Work with the Panhellenic Vice President of Programming to plan any risk management related functions

C. The Vice President of Programming and Outreach shall:

- Communicate regularly with the Panhellenic advisor. Work with IFC, MGC, and NPHC representatives to plan community wide recognition programs
- Encourage participation in campus and community programming events regarding issues important to the Panhellenic Community. This could include NPC events, such as Inter/National Badge Day
- Assist other Executive Board members with programming in their respective areas
- Work with the Vice President of Risk Management and/or the Vice President of Member Education to plan Sisterhood Week (Sincerely PHA Week)
- Encourage participation in campus and community wide service events, and keep record of the number of service hours completed by member chapters
- Pair and oversee Sister Sororities, by creating requirements of the grouping, including a philanthropic, service, and/or social event

D. The Vice President of Philanthropy and Service shall:

- Communicate with chapter Philanthropy Chairs at least once per semester to coordinate philanthropy dates, and keep record of charitable funds raised through philanthropy events
- Encourage participation in campus and community wide service events, and keep record of the number of service hours completed by member chapters
- Assist the Vice President of Outreach in planning and executing PHA Honors Night
- Provide educational programs that articulate the need, benefit, and value of community service and the differences between a beneficiary, philanthropy, and community service
- Co-sponsor at least one community service event per semester with another council
- Be a liaison between the Panhellenic Association and the Panhellenic philanthropic program, The Circle of Sisterhood
- Help plan and facilitate Circle of Sisterhood Week and Circle of Sisterhood Education Week in the spring and fall respectively

E. The Vice President of Recruitment External shall:

- Be responsible for all external aspects of Recruitment
- Work with Vice President of Recruitment Internal to plan Formal Panhellenic Recruitment and Work Week
- Live in Columbia over the summer to do work pertaining to formal Recruitment in Office of Fraternity & Sorority Life for at least 20 hours per week and assist with Summer Welcome as designated
- Oversee meetings of the Chapter Recruitment Chairs
- Work with the Vice President of Finance and Records to plan and oversee the Recruitment Budget
- Be responsible for the printing and publishing of materials for Panhellenic Recruitment, including the Recruitment Book



- Serve as a resource to chapters concerning Continuous Open Bidding Activities
- Work closely with the Vice President of Internal Recruitment to meet the needs of Potential Members
- Work to revise the Recruitment rules annually with Chapter Recruitment Chairs for adoption by the Panhellenic Delegation
- Represent the Panhellenic Association at University Recruitment events
- Be at least a second-year member, having been a potential member, a recruiter for her chapter and a former Panhellenic counselor OR former Recruitment Team member OR former chapter Recruitment Director

F. The Vice President of Recruitment Internal shall:

- Be responsible for all internal aspects of Recruitment
- Coordinate and lead a team of Panhellenic Counselors for Panhellenic Formal Recruitment. She will oversee the selection, training, and activities of Panhellenic Counselors
- Oversee all potential member information answering the questions of parents and students
- Plan and lead Work Week and Recruitment of Panhellenic Counselors
- Be responsible for the creating, printing, and publishing of materials for Panhellenic Recruitment that pertain to the Panhellenic Counselors (i.e.: training materials)
- Live in Columbia over the summer to do work pertaining to formal Recruitment in Office of Fraternity & Sorority Life for at least 20 hours per week and assist with Summer Welcome as designated
- Be a second-year member, having been on all sides of recruitment (a potential member, recruiter for her chapter, and a former recruitment counselor)

G. The Vice President of Finance and Records shall:

- Maintain current financial records; give a financial report monthly at meetings of the Panhellenic Association and an annual report at the close of her term of office
- Work with Executive Board members to create the annual fiscal year budget for Panhellenic Association account
- Invoice and collect dues from the chapters each semester
- Make agendas, record minutes, and attendance for all Panhellenic Delegation and Executive Board meetings
- Oversee and be the main contact for the Delegates of the Panhellenic Association and assist them with their duties
- Send Panhellenic Association meeting minutes to chapter delegates, the NPC area advisor and submit minutes on NPC Dashboard
- Keep an accurate listing of the members of Panhellenic Association and chapters members on Orgsync
- Organize and plan Panhellenic Executive Board elections including working with delegates to distribute election materials
- Review sponsorship donation request forms

- Have a general knowledge of Excel spreadsheets to keep chapter financial information and council budget organized.

H. The Vice President of Member Education shall:

- Plan and oversee all aspects of Bid Day activities on the community and the chapter level
- Communicate with the chapter executive council member in charge of new member or member education
- Plan the Greek New Member Education Program along with the Vice President of New Member Development of the Interfraternity Council
- Plan new member education programming in the spring for any new COB members depended on numbers
- Create and distribute Panhellenic scholarships while working with Vice President of Public Relations to plan recognition and reveal
- Recognize and promote the academic achievements of the Panhellenic community on a chapter and individual basis for each semester
- Focus on education materials or programming for Panhellenic Association seniors during the spring semester as a transition out of the collegiate environment
- Work with Vice President of Risk Management to plan a specific program/event.

I. The Vice President of Public Relations shall:

- Execute Public Relations and Marketing system that emphasizes the positive activities of the Panhellenic Association and the Greek Community as a whole, as well as special events and/or programming executed by the Panhellenic Executive Board
- Maintain a positive working relationship with media outlets
- Work with Panhellenic advisor on updating website and maintain social media accounts utilized by the Panhellenic Board
- Assist chapters in developing and maintaining Public Relations strategies
- Plan and execute recognition and encouragement for the chapters (i.e.: finals baskets, sisterhood week treats, Founder's Day flowers).

## **Article V – The Panhellenic Delegation**

### **Section 1: Authority**

The governing body of the University of Missouri Panhellenic Association shall be the Panhellenic Delegation. It shall be the duty of the Panhellenic Delegation to conduct all business related to the overall welfare of the University of Missouri Panhellenic Association including, but not limited to: every regular academic term review the parameters as adopted in the recruitment rules for the automatic adjustment of total, annually determine dues, approve the annual budget, consider extension, set a calendar of events, determine programming and establish recruitment rules and recruitment style. The Panhellenic Delegation shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights, and privileges of member women's sororities .

## **Section 2: Composition and Privileges**

The University of Missouri Panhellenic Delegation shall be composed of one delegate and one alternate delegate from each regular, provisional and associate member group at The University of Missouri as identified in Article III. The delegates shall be the voting members of the Panhellenic Delegation except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the sorority, providing her credentials have been presented to the Panhellenic Association president.

## **Section 3: Selection of Delegates and Alternates**

Delegates and alternates to the Panhellenic Delegation shall be selected by their respected women's sorority chapters to serve for a term of one year commencing upon selection by the chapter.

## **Section 4: Delegate Vacancies**

When a delegate vacancy occurs, it shall be the responsibility of the sorority affected to select a replacement within two weeks and to notify the Panhellenic Association Vice President of Finance & Records of her name, email, and telephone number.

## **Section 5: Regular Meetings**

Regular meetings of the Panhellenic Delegation shall be held at a time and place established at the beginning of each academic term.

## **Section 6: Meeting Attendance**

Each chapter is to have their Delegate attend all Panhellenic Delegation meetings, unless excused by the Panhellenic Vice President of Finance and Records, at which time she should designate a proxy. Each chapter will be allowed one unexcused absence and after the second

absence the chapters will be assessed a \$15.00 fine, the third absence will be a \$20.00 fine, and for future absences an additional \$15.00 will be added to the previous fine. Fines are to be turned into the Vice President of Finance and Records no later than one business week after receiving notification of the fine.

## **Section 7: Annual Meetings**

The annual meeting of the Panhellenic Delegation shall be held during the month of November. The purpose of the annual meeting shall be for the election of the officers and any other business that may properly come before the delegates. Chapter presidents are also invited to be in attendance.

## **Section 8: Special Meetings**

Special meetings of the Panhellenic Delegation may be called by the president when necessary and shall be called by her upon the written request of no less than one-fourth of the member women's sororities of The University of Missouri Panhellenic Association. Notice of each special meeting of the Panhellenic Association shall be sent to each member of the Panhellenic Delegation at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

## **Section 9: Quorums**

Two-thirds of the delegates from the member sororities of the University of Missouri Panhellenic Association shall constitute a quorum for the transaction of business.

## **Section 10: Vote Requirements**

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Delegation shall be required to approve a re-colonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)

## **Section 11: Philanthropy**

The official philanthropy of the University of Missouri Panhellenic Association is Circle of Sisterhood.

# Article VI. The Executive Board

All Executive Board members are required to:

- Attend Panhellenic Delegation and Executive Board Meetings, unless excused by prior arrangement with the President
- Participate as Recruitment Staff during Primary Recruitment
- Adhere to the Code of Ethics
- Be familiar with the NPC Manual of Information and all governing documents of the Association.

## Section 1. Composition

The composition of the Executive Board shall be:

- President
- Vice President of Risk Management
- Vice President of Programming and Outreach
- Vice President of Recruitment External
- Vice President of Recruitment Internal
- Vice President of Finance and Records
- Vice President of Philanthropy and Service
- Vice President of Member Education
- Vice President of Public Relations

## Section 2. Duties

The Executive Board shall administer routine business between the meetings of the Panhellenic Delegation and such other business as has been approved for action by Panhellenic Delegation vote. At the next regular meeting of the Panhellenic Delegation through the VP Finance and Records, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

## Section 3. Regular meetings

Regular meetings of the Executive Board shall be held at a time and place established at the beginning of each academic term.

#### **Section 4. Special meetings**

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

#### **Section 5. Quorum**

A majority of Executive Board members shall constitute a quorum for the transaction of business.

## **Article VII – The Panhellenic Advisor**

### **Section 1: Appointment**

The Panhellenic advisor of the University of Missouri Panhellenic Association shall be appointed by The University of Missouri administration.

### **Section 2: Authority**

The Panhellenic advisor shall serve in an advisory capacity to The University of Missouri Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Association and the Executive Board.

## **Article VIII – Committees**

### **Section 1. Standing committees**

- A. The standing committees of the University of Panhellenic Association shall be the Membership Recruitment Committee, the Judicial Board and the Alumnae Advisory Council.
- B. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.
- C. No individual can serve more than two consecutive terms on the same standing committee.

## **Section 2. Appointment of committee membership**

The Executive Board shall appoint members and chairpersons of all standing and special committees, except as provided otherwise in these bylaws, and in making these appointments, recognize fair representation from all member women's sororities as much as possible. The president shall be an ex-officio member of all committees except the Judicial Board and the Alumnae Advisory Council.

## **Section 3. Membership Recruitment Committee**

The Membership Recruitment Committee shall consist of a representative from every regular member chapter. Their purpose, under the direction of the Vice President Recruitment External is to review recruitment rules and procedures, make recommendations to the delegate body and to be utilized as needed by the Panhellenic Executive Board and Fraternity & Sorority Life office.

## **Section 4. Judicial Board**

The Judicial Board shall consist of the Vice President - Risk Management as chairperson and members from every College Panhellenic member group, including those from the chapter of the Vice President - Risk Management. The Panhellenic advisor shall serve as a nonvoting, ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member sororities about the Panhellenic judicial procedure.

In accordance with the NPC Unanimous Agreement VII. College Panhellenic Association Judicial Procedure, it shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of Missouri Panhellenic Association that are not settled informally or through mediation. The hearing shall be conducted by a committee of the Judicial Board. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

## **Section 6. Alumnae Advisory Council**

The Alumnae Advisory Council shall consist of one alumna advisor from each regular, provisional and associate member organization at University of Missouri as identified in Article III. The alumnae advisors to the Panhellenic Association shall be selected by their respective sorority chapters to serve for a term of one year.

### **Section 7. Other committees**

Other such committees, standing or special, shall be appointed as deemed necessary by the Panhellenic Association.

## **Article IX – Finances**

### **Section 1: Fiscal Year**

The fiscal year of the University of Missouri Panhellenic Association shall be from July 1st to June 30th inclusive.

### **Section 2: Contracts**

Dual Signatures of the President or Vice President of Finance and Records, and Fraternity & Sorority Advisor shall be required to bind the Panhellenic Association on any contract.

### **Section 3: Checks/Check Requests**

All check/check requests issued on behalf of the University of Missouri Panhellenic Association shall bear dual signatures and must be signed by one of the following: President or Vice President Finance & Records and Fraternity & Sorority Advisor. All checks/check requests issued on behalf of the University of Missouri Panhellenic Association Recruitment shall be also have two signatures and be signed by one of the following: President, Vice President of Finance & Records, Vice President of Recruitment Internal, or Vice President of Recruitment External and Fraternity & Sorority Advisor.

### **Section 4: Payments**



The Vice President Finance & Records, who shall record them, shall receive all payments due to The University of Missouri Panhellenic Association. Checks for payments shall be made payable to the University of Missouri Panhellenic Association.

### **Section 5: Dues**

A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.

B. Panhellenic Association membership dues shall be assessed per member and new member. The Panhellenic Association Delegation shall determine the amount of such dues for the next academic year no later than March 1st of the year.

The amount of such dues shall be determined by the delegates upon the vote for the next fiscal year budget. The dues of each Panhellenic Association member sorority shall be payable on the day set by the Panhellenic Vice President of Finance and Records once the chapter rosters have been received. Late fees will be assessed at \$50.00 plus one and a half percent (1.5%) of the balance due, per day, until payment is received.

### **Section 6: Fees and Assessments**

The Panhellenic Delegation shall have authority to determine fees and assessments as considered necessary.

### **Section 7: Expenses**

All Panhellenic expenses shall be pre-approved in the Panhellenic Budget by the President and Vice President of Finance & Records. If an expense greater than \$100 arises that has not been pre-approved in the budget, the President and Vice President of Finance & Records must approve the transaction in advance. All recruitment expenses shall be pre-approved in the Panhellenic Recruitment Budget by the President, Vice President of Finance & Records, Vice President Recruitment Internal, and Vice President Recruitment External. If an expense greater than \$100 arises that has not been pre-approved in the recruitment budget, the President or Vice President of Finance & Records must approve the transaction. The Vice President of Finance

and Records and the Panhellenic Advisor, on a monthly basis, shall review all Panhellenic and Panhellenic recruitment MoCode expenses.

### **Section 8: Budget**

A budget must be created by the Vice President of Finance & Records and be presented and approved by the chapter delegates by March 1st for the next fiscal year. The budget shall be a working document, updated monthly to represent the current financial position of the Panhellenic Association.

## **Article X – Extension**

### **Section 1: Extension**

Extension is the process of adding an NPC women’s sorority. The University of Missouri Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

### **Section 2: Voting Rights**

Only regular members of the Panhellenic Delegation shall vote on extension matters.

## **Article XI – Violation Resolution**

### **Section 1: Violations**

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, the Panhellenic code of ethics, standing rules and/or membership recruitment regulations of the University of Missouri Panhellenic Association shall be considered a violation.

### **Section 2: Informal resolution**

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

### **Section 3: Judicial process**

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of Missouri Panhellenic Association shall follow all mediation guidelines found in the Manual of Information.

A. Mediation - Mediation is the first step of the judicial process. The University of Missouri Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.

B. Judicial Board Hearing. When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Association shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

C. Appeal of the Judicial Board decision. A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeals Committee. The University of Missouri Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process.

## **Article XII – Hazing**

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing shall be banned.

## **Article XIII – Parliamentary Authority**

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the University of Missouri Panhellenic Association in all cases to which they are applicable and in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of Missouri Panhellenic Association may adopt.

## **Article XIV– Amendment of Bylaws**

These bylaws may be amended at any regular or special meeting of the University of Missouri Panhellenic Delegation by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting, allowing an opportunity for chapter input.

## **Article XV – Dissolution**

This Association shall be dissolved when only one regular member exists at University of Missouri. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.